



CITY OF IOWA CITY

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**Addendum No. 1
Request for Proposal for Home Protection Programs
RFP #15-05.**

Purchasing Division, City of Iowa City, Iowa
Date of Addendum: February 13, 2015

This Addendum to Request for Proposal #15-05 is being issued to add contract term language. The Request for Proposal is amended as follows:

Add to Section II. Specific Conditions and Instructions to this Proposal, M. Contract Term

1. The initial term of this contract shall be three (3) years beginning with the date stated on the Purchase Order. No price escalation will be allowed during the original term of this contract.
2. This contract may be renewed at the expiration of its term with the mutual consent of the City and the successful vendor. The renewal may be for two (2) additional, one (1) year terms upon mutual consent of the parties involved. Requests for proposed price changes after the initial term of the contract must be submitted in writing to the Purchasing Agent ninety (90) days prior to the contract start date. The City reserves the right to accept or reject price increase, to negotiate more favorable terms, or to terminate without cost, the future performance of the contract. Renewal may also be based on satisfactory annual performance evaluations conducted by the City of Iowa City.

The following questions have been asked:

1. Page 5: Section II: B: Do you have approximate numbers on the percentage of different appurtenances?
The standard service line in Iowa City includes a corp stop, curb stop, stop box, & rod. The percentage of service line materials is not known, but probably typical of a community our size and age. For ¾" – 2" it is primarily copper with some galvanized and lead pipe in older areas. PVC water main was introduced in 1990 and all taps on it used a saddle. Cast iron and ductile iron were all direct tapped until approximately 7 years ago, when saddles were used for all taps. Service line saddles in the 1" – 2" size include some shop coat with stainless steel straps(1990-1996), epoxy coat with stainless steel straps (1996-1998), but are primarily brass (1998-present).
2. Page 7: Section II: D(4) Marketing: Will customer lists be shared for marketing the program?
Yes
3. Do your customers receive paper or electronic bills? Does the City of Iowa City send out monthly newsletters or any other communication to homeowners bearing the City of Iowa City's seal?
Yes, they receive both.

4. Would the City of Iowa City prefer the Home Protection Program to be on the water bill or marketed directly to the homeowner? **Directly to the homeowner. This is addressed in Section II. Specific Conditions and Instructions to this Proposal, D. Vendor Responsibilities, 2. Administration.** Are renters directly billed for water and sewer services or is bill provided to landlord? **Renters are billed directly.**
5. Page 22:Section IV: Program Rate Schedule: Please clarify the Consultant's Compensation as a Percent of Revenue Collected from Total Enrollments. Is the Consultant part of the City of Iowa City staff? **No, the consultant would not be part of the City of Iowa City staff.**
6. Regarding infrastructure, what pipe material do you have within the city and what percentages of material composition? (i.e. water: 50% lead, 30% galvanized and sewer: 30%clay, 30%cast iron)
The City of Iowa City does not have detailed records of percentages but probably typical of a community our size and age.
7. Do you have preferred contractors within the city you would like us to reach out to or any you would recommend?
The City of Iowa City does have a list of excavation contractors that is given to water customers, but this is not a preferred list.
8. Are there any unique codes or requirements within the city we should be aware of? For example, no repairs allowed on lead or galvanized lines?
Replacement of lead and galvanized is strongly recommended but not required.
9. Are there any areas where you may have protected streets, or just newer paved roadways, that would require additional restoration? If yes, where might we find the list of streets to monitor the impact to our claims?
Yes, there are some brick streets and other roads that fall into IDOT restoration specifications and time frames. See attached drawings.
10. Would you be willing to help expedite permits and/or inspections to our contractors for AWR claims?
The City of Iowa City will not be able to expedite the permits. If it is emergency work, the permitting can be done after the work has begun. The local contractors should be familiar with these procedures.

Addendum No. 1 is hereby incorporated and made a part of Request for Proposal #15-05 for Home Protection Programs.

June Nasby
Buyer II