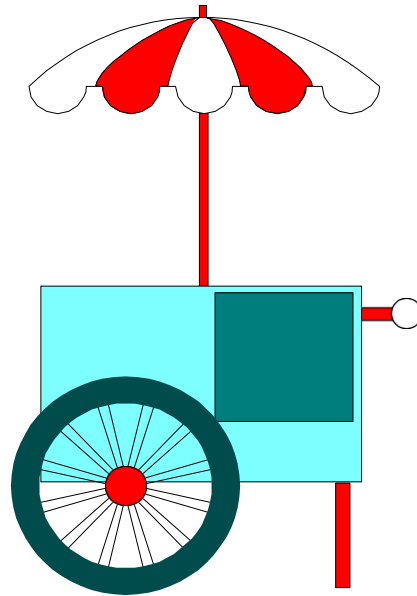


**APPLICATION FOR A
2025-2028 MOBILE VENDING CART PERMIT**

(Title 10, Chapter 5 - Code of Iowa City)



CART NAME: _____

APPLICATION RECD _____

PROOF OF INSURANCE RECD _____

APPLICATION FOR MOBILE VENDING CART PERMIT

If the applicant is not a natural person (for example, a partnership, an LLC, or a corporation), please complete the addendum.

1. **APPLICANT'S NAME:** _____
FIRST LAST
2. **ADDRESS:** _____
STREET APT# CITY State ZIP CODE
3. **EMAIL ADDRESS:** _____
4. **PHONE NUMBER:** _____
5. **HAVE YOU HELD A MOBILE VENDING PERMIT BEFORE?** YES ___ NO ___
6. **IF YES, NAME OF CART** _____ **NUMBER OF YEARS** _____
WAS CART OPERATED IN 2021 FOR THE FULL SEASON (MAY 1 – OCTOBER 1)? YES ___ NO ___
IF NO, REASON WHY NOT: _____
7. **REQUESTED LOCATION(S) OF OPERATION:** _____

8. If I am selling food or drinks, I acknowledge that I have contacted the Johnson County Department of Health and have reviewed and will comply with the applicable health code requirements.
9. **ELECTRICAL APPLIANCE(S) TO BE USED:** (including portable radio and lights, if applicable). 110 volts available – 20 amp circuits.

10. **WILL FUEL BE USED TO POWER EQUIPMENT?** YES ___ NO ___
11. **ARE YOU USING A CHARCOAL GRILL?** YES ___ NO ___
12. **IF ANY, MONTHS OF OPERATION IN ADDITION TO THE MINIMUM:** (Minimum is May 1 to October 1)

13. **LOCATION OF OVERNIGHT CART STORAGE:** _____
14. **DESCRIPTION OF CART:** Attach a photo of your cart as it appears today, or a color drawing of the proposed cart. Also, please provide dimensions of cart (length, width, height of counter, height of entire cart including any awnings or umbrellas) in addition to materials to be used. Dimensions of the vending cart shall not exceed a size of four feet wide by nine feet long by eight feet high (4' x 9' x 8'). Details of proposed signage must also be submitted. All carts must be equipped with a 5# multi-purpose fire extinguisher.
15. **INDEMNIFICATION AGREEMENT**

The applicant agrees to:

Pay on behalf of the City all sums which the City shall be obligated to pay by reason of any liability imposed upon the City for damages of any kind resulting from use of public property and the public right of way, whether sustained by any person or persons, caused by accident or otherwise and shall defend at its own expense and on behalf of the City any claim against the City arising out of the use of public property and the public right of way.

Applicant agrees to provide the certificate of insurance to the City by the last working day prior to the first day of vending operation.

If the applicant is not an individual, the person signing this application acknowledges that he or she has the authority to act on behalf of the group that is requesting the permit.

Applicant: Return completed application to:

City Manager's Office
City of Iowa City
410 E. Washington Street
Iowa City, Iowa 52240

Signature of Applicant

Date

APPEAL RIGHTS

Any party aggrieved by the City Manager's or designee's decision to grant or deny a permit under this Chapter may appeal the determination to the City Council if, within five (5) working days after the decision, the party files a written notice of appeal with the City Clerk. In such event, a hearing shall be held by the City Council no later than the next regularly scheduled meeting, assuming the appeal is filed in time to allow notice of said appeal in accordance with Chapter 21 of the Iowa Code.

FOR CITY USE ONLY:

NOTICE OF DECISION GRANTING OR DENYING THE APPLICATION

The application is approved. _____

The application is denied because _____

City Manager or Designee

Date

ADDENDUM TO APPLICATION FOR MOBILE VENDING CART PERMIT

To be completed only if applicant is not a natural person (for example, a partnership, an LLC, or a corporation).

1. If the applicant is a partnership, list all partners and the share of partnership distribution.

Name of Partner % share in partnership distribution

Name of Partner % share in partnership distribution

Name of Partner % share in partnership distribution

2. If the applicant is a corporation, list all shareholders and their percentage ownership.

Name of Shareholder % of stock owned

Name of Shareholder % of stock owned

Name of Shareholder % of stock owned

3. If applicant is a limited liability company, list all members and their membership interest.

Name of Member Membership interest

Name of Member Membership interest

Name of Member Membership interest

4. If the applicant has had a permit previously, has the information on the Addendum changed, and if so, how (e.g., new partner, change in how much stock a shareholder owns)?

