# Jumpstart/CDBG Flood Recovery Housing Assistance Program Homeowner Application Checklist

If submitting your application by mail or in-person delivery, you may expedite the intake process by attaching copies of the following items to your completed Jumpstart Housing Application, as applicable. If you are submitting your application electronically, please note that any applicable checklist items will be requested at a later date. You can expedite the application process by gathering this documentation and having it available in a single file so that it is readily available upon request. Additional documentation may be requested by the local government participant as needed to determine program eligibility and specific assistance amounts. Any Checklist item that you are unable to provide at the time of application will be addressed on a case-by-case basis by the local government participant reviewing your application.

Provide only that Checklist information that you have available at the time of application submission. Please do not make any special effort to obtain cost estimates at this time.

| **Down Payment Assistance Checklist** | |
|---|---|
| ☐ | FEMA Award Letter for Housing Assistance |
| ☐ | Replacement Housing Address and Purchase Price Documentation |
| ☐ | Documentation of loan approval from a regulated lender for a fully amortized mortgage loan with an interest rate fixed for at least 5 years and a term not greater than 30 years. |
| ☐ | Cost estimates of eligible energy efficient home appliances and improvements meeting standards set by the Office of Energy Independence. |
| ☐ | If seeking reimbursement for eligible expenses, receipts or other documentation of previous out-of-pocket expenditures. |

| **Home Repair or Rehabilitation Assistance Checklist** | |
|---|---|
| ☐ | FEMA Award Letter for Housing Assistance |
| ☐ | Documentation of the assessed value of the disaster-affected home from the latest available assessed value of the property, excluding land value, dated prior to 5/25/08. |
| ☐ | Cost estimates for proposed necessary and reasonable repairs. |
| ☐ | Cost estimates of eligible energy efficient home appliances and improvements meeting standards set by the Office of Energy Independence. |
| ☐ | If seeking reimbursement for eligible expenses, receipts or other documentation of previous out-of-pocket expenditures. |

| **Interim Mortgage Assistance Checklist** | |
|---|---|
| ☐ | FEMA Award Letter for Housing Assistance |
| ☐ | Documentation of current monthly mortgage payment on the disaster-affected home. |
| ☐ | Documentation of any of the following eligible property carrying costs, as applicable: liability insurance premiums, flood insurance premiums, property tax payments, real estate purchase contract payments, or special assessments. |
| ☐ | If seeking reimbursement for eligible expenses, receipts or other documentation of previous out-of-pocket expenditures. |