

**APPLICATION FOR TREE PLANTING PERMIT  
CITY OF IOWA CITY FORESTRY DIVISION  
(319) 356-5100**

This permit is required for planting of tree(s) in the street right-of-way (area between the sidewalk and the street). The property owner should note that trees planted in the street right-of-way become the property of the City and could be excavated at any time if there is a need to repair buried utilities.

**DATE OF APPLICATION** \_\_\_\_\_

**APPLICANT** \_\_\_\_\_

**ADDRESS** \_\_\_\_\_

**TELEPHONE** \_\_\_\_\_

**DESCRIPTION OF TREE(S):**

**Variety** \_\_\_\_\_

**Size** \_\_\_\_\_

**Person(s) completing work** \_\_\_\_\_

**DRAWING REQUIRED** (please use back of this form). Drawing **must** include:

1. All existing trees and shrubs within 30 feet of planting location; both in the right-of-way and on private property.
2. All driveways, alleys, sidewalks and streets within 20 feet of the planting location.
3. Location of the following\*\*:
  - a) gas main and gas service to house
  - b) water main and water service to house
  - c) sewer
  - d) electric, telephone and cable lines (indicate either overhead or buried)
4. Include **north** arrow and **measurements**

\*\*To have these located free of charge call Iowa One Call at 1-800-292-8989

**The permit must include all of the above information or it will be returned to the applicant for completion.**

Return this permit by mail or in person to the Iowa City Parks and Recreation Department at 220 S. Gilbert Street, Iowa City, IA 52240. If you have any questions, please feel free to contact the Forestry Division at (319) 356-5106.

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**FOR OFFICE USE ONLY**

The tree planting permit described herein is approved / not approved by the City of Iowa City.

\_\_\_\_\_  
Superintendent of Parks, Forestry and CBD

Date \_\_\_\_\_