



**CITY OF IOWA CITY**  
**INFORMATIONAL DISCLOSURE AND ACKNOWLEDGMENT FORM**  
**City of Iowa City, 410 E. Washington Street, Iowa City, IA 52240**  
**Call Housing and Inspection Services for questions at (319) 356-5130**  
**[www.icgov.org/housing](http://www.icgov.org/housing)**

Note: All information must be entered on form. "SEE LEASE" entries are not acceptable.

1. **Unit Address:** \_\_\_\_\_

2. **City Website.** The website for the City of Iowa City is [www.icgov.org](http://www.icgov.org) and it provides extensive information about the City of Iowa City and its services. To access information concerning the Department of Housing and Inspection Services, including the Rental Housing Inspection Division, go to [www.icgov.org/housing](http://www.icgov.org/housing). To access the City Code, click on [www.icgov.org/citycode](http://www.icgov.org/citycode).

3. **Occupancy.** The maximum occupants/tenants for this unit are \_\_\_\_\_ unrelated persons. Maximum occupancy is available on the Housing and Inspection Services web page on the City website at the link entitled "rental permit" ([www.icgov.org/rentalpermits](http://www.icgov.org/rentalpermits)). Nothing in this document prevents the owner or operator from limiting the number of tenants to less than the maximum allowable occupancy permitted by the City Code.

4. **Tenants.** The names of the tenants, including those under 18 years of age, who may occupy this unit:

Name of Tenant

Name of Tenant

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

5. **Fines.** The undersigned acknowledge that we are responsible for complying with the maximum occupancy limits of the City Code and that the City Code provides that violation of the maximum occupancy limit can result in a \$750.00 fine for the first violation (the City Code also provides that each day is considered a new violation) to the owner, operator, and/or tenant.

6. **Sleeping Rooms.** Basements, attics, and other rooms cannot be used as sleeping rooms if they do not comply with requirements for windows, exits, square footage, and other Housing Code requirements.

Basement is: \_\_\_\_\_ Habitable \_\_\_\_\_ Non-Habitable

Attic is: \_\_\_\_\_ Habitable \_\_\_\_\_ Non-Habitable

7. **Trash/Recycling.** Complete this only if this unit has four (4) dwelling units or less. Trash and recycling pickup for this unit is \_\_\_\_\_ (day of the week). City Code section 16-3H-9D provides that garbage receptacles can be brought to the curb after 3 PM the day before pickup and must be brought back to the property on the same day as collection. City Code section 16-3H-8 provides that owners shall supply approved containers and covers. Each unit can place up to two 35-gallons containers for pickup, and the containers must be stored (when not at the curb for collection) at an approved location (sideyard or backyard). Note: In neighborhoods where new "refuse carts" have been delivered, their use is required. Compliance with the collection and storage requirements for refuse carts is the same as any other solid waste container. Additional garbage or oversized garbage can be picked up for an additional charge. Contact 356-5180 for specifics on those charges. A City supplied blue recycling container or other approved container shall be used for recycling. Recycling information is available online at [www.icgov.org/garbage](http://www.icgov.org/garbage) or by telephoning 356-5180.

8. **Parking.** We acknowledge that we cannot park on the grass or across the public sidewalk and that the Landlord provides \_\_\_\_\_ off-street paved parking spaces or other parking areas as approved by the City.
  
9. **Noise/Disorderly House.** It is a simple misdemeanor (punishable with a fine of \$65 to \$625 plus surcharge and court costs) to keep a "disorderly house." Under Iowa City City Code section 8-5-5, a "disorderly house" is:
 

No person shall permit or suffer to continue, without taking legal steps to prevent the same, any quarreling, fight, disorderly conduct, or other conduct or condition that threatens injury to person or damage, or loud, raucous, disagreeable noises to the disturbance of the neighborhood, or to the disturbance of the general public, upon a premises owned by the person or in the person's possession. For purposes of this Section, "to the disturbance of the general public" includes the disturbance of persons beyond the subject premises and/or to the disturbance of person upon public places, including peace officers.
  
10. **Snow and Grass.** City Code section 16-1A-8A provides that snow must be removed within 24 hours of a 1-inch snowfall and section 6-3-2 provides that lawns/grass/weeds cannot exceed 10 inches in height. Pursuant to the lease, we acknowledge that the Tenant/Landlord (cross out one) is responsible for snow removal and the Tenant/Landlord (cross out one) is responsible for mowing the grass. Regardless of the agreement between the landlord and the tenant, the City Code provides that the City may hold the owner, operator, or tenant ultimately responsible, and violation of either section noted above can result in a fine of \$250.00 for the first violation and/or the City mowing the grass/shoveling the snow and assessing the cost of doing so to the property owner.
  
11. **Neighborhood Services Coordinator.** Iowa City has a neighborhood services coordinator. For more information, call 356-5237 or go to the City website ([www.icgov.org/neighborhoodservices](http://www.icgov.org/neighborhoodservices)).
  
12. **State Law.** The Iowa Uniform Residential Landlord and Tenant Act (Iowa Code Chapter 562A) can be found at the Iowa City Public Library and can be accessed on the internet at [www.legis.iowa.gov](http://www.legis.iowa.gov).
  
13. **Rental Deposits.** The Iowa law on rental deposits can be found at Section 562A.12 of the Iowa Code. The landlord has the right to withhold from the rental deposit (also called the security deposit) such amounts as are reasonably necessary to restore the premises to the condition at the commencement of the tenancy, ordinary wear and tear excepted. The tenants need to provide the landlord with the tenant's mailing address or delivery instructions for return of the rental deposit. Additional information related to leases, move-in, move-out, and checklist may be found on the website at <http://web.offcampuspartners.com/116/resource/iowa/?p=tenant>

We, the undersigned, have read the Informational Disclosure and Acknowledgment form and completed the blanks to the best of our knowledge.

Landlord: _____	Date: _____
Tenant: _____	Date: _____
Tenant: _____	Date: _____
Tenant: _____	Date: _____
Tenant: _____	Date: _____
Tenant: _____	Date: _____

**\*\*Note\*\* All tenants, except minor children of tenants, must sign this form even if they have an oral rental agreement.**