

Prepared by: Marian Karr, City Clerk, 410 E. Washington St., Iowa City, IA 52240 (319) 356-5041

RESOLUTION NO. 08-344

**RESOLUTION APPROVING THE BY-LAWS
OF THE IOWA CITY YOUTH ADVISORY COMMISSION.**

WHEREAS, the Iowa City Youth Advisory Commission revised and unanimously adopted by-laws at their September 15, 2008 meeting; and

WHEREAS, the City Council Rules Committee reviewed the by-laws and recommended further changes on October 31st and November 14th, 2008; and

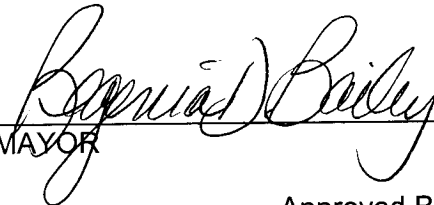
WHEREAS, on November 23, 2008 the Youth Advisory Commission recommended adoption of the revised by-laws; and

WHEREAS, it is in the public interest to adopt by-laws which guide the procedures and actions of the commission; and

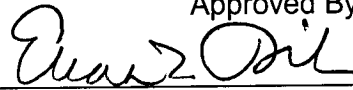
NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF IOWA CITY, IOWA, that:

The by-laws of the Iowa City Youth Advisory Commission, attached hereto and incorporated by reference herein, are approved and adopted by the City Council.

Passed and approved this 2nd day of December, 2008.


MAYOR

Approved By:

 11-24-08
City Attorney's Office

ATTEST: 
CITY CLERK

It was moved by Champion and seconded by Correia the Resolution be adopted, and upon roll call there were:

AYES:

- X
- X
- X
- X
- X
- X
- X

NAYS:

-
-
-
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ABSENT:

- Bailey
- Champion
- Correia
- Hayek
- O'Donnell
- Wilburn
- Wright

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NAYS:

ABSENT:

_____ Bailey
_____ Champion
_____ Correia
_____ Hayek
_____ O'Donnell
_____ Wilburn
_____ Wright

The Iowa City Youth Advisory Commission
By-Laws

Article I - Name

The official name of the organization shall be The Iowa City Youth Advisory Commission.

Article II - Purpose

- The mission of the Youth Advisory Commission is to promote understanding and awareness of Iowa City among Iowa City youth, allow a select group of youth to help make decisions concerning them and their peers, enable youth members to utilize and expand on their leadership abilities, to serve as a mechanism for communication between youth and adults in Iowa City and create a bridge whereon youth and adults can develop partnerships.
- The Iowa City Youth Advisory Commission will empower, engage, and foster Youth participation in its local community; more specifically to provide a “sounding board” for youth issues affecting the Iowa City community youth.

Article III - Membership

Shall consist of seven [7] members appointed by the City Council currently enrolled in an Iowa City high school or high school equivalent. Four members shall represent City, Regina, Tate, and West high schools. The three remaining members shall be at large. All members shall be appointed for two year terms beginning January 1.

All ages shall be calculated on the date of the filing of applications, and shall not be more than 18 years of age at the time of application. All members shall be residents of Iowa City.

Article IV - Meetings

Section A: Shall be run in accordance will the most current edition of Roberts Rules of Order.

Section B: Quorum must be attained before business can transpire; thus, four [4] commissioner present at one time shall constitute a quorum.

Section C: Notice of official Commission meetings needs to be in accordance with Iowa Open Meetings Laws.

Section D: The date/location/time of meetings shall be set by the Chairperson of the Commission [subject to approval by the Commission members] in conjunction with the City Clerk.

Section E: Special meetings may be called by the Chairperson, or by a consensus of two [2] of the sitting membership of the Commission.

Section F: Meeting shall be held, monthly, but not limited to.

Article V - Elections

Section A: Elections of new officers to a term will occur at the first meeting of the Commission after the first of March.

Section B: Officers will be elected by a majority vote of the commission.

Section C: Terms of all officer positions shall be for one [1] year, but all persons are eligible for re-elections.

Article VI - Officers

Officers of the Commission shall consist of, but not limited to, Chair, Vice-Chair, and Secretary.

Article VII - Duties

Section A: The Chair shall preside and convene regularly scheduled Commissions meetings; Shall direct the business of the Commission; Shall work in conjunction with the City Council liaison and City Clerk to facilitate all work of the Commission in accordance with the City of Iowa City Ordinances and State Laws; Shall appoint all committees, and appoint other posts within the Commission, except those already mandated, with subject to approval by the commission.

Section B: The Vice-Chair shall chair all committees on special subjects, except as designated by the Chair; shall assist the Chair in all work of the Commission; shall oversee all work of the Commission; provide ideas, and projects, for the Commission to undertake; shall preside in the absence of the chair.

Section C: The Secretary shall be responsible preparing the minutes and forwarding them to the City Clerk for distribution; shall assist the Chair and Vice-Chair in their activities; shall work hand-in-hand with the City Clerk.

Article VIII - Vacancies, Resignations, Dismissal

- Section A: Resignations shall be submitted to the City Clerk in writing.
- Section B: Prior notice of absences to the City Clerk shall be sufficient for an excused absence.
- Sections C: Two-thirds [2/3] of the Commission may recommend dismissal to the City Council.

Article IX - Committees

The commission may create various committees as needed. The Chair shall appoint all committee members, subject to approval by the rest of the commission. No more than three [3] Commission members may serve at once on a committee.

Article X - Amendments

- Section A: These by-laws may be amended when necessary by two-thirds [2/3] majority of the Commission membership.
- Section B: Proposed amendments must be submitted to the Commission in writing, with possible decision and action to be scheduled for the following meeting.
- Section C: All changes are subject to approval by the Iowa City Council.

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These By-Laws of the Iowa City Youth Advisory Commission were approved at the meeting of the Commission on November 23, 2008; and approved by the City Council at their meeting -----.

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