



CITY OF IOWA CITY MEMORANDUM

Date: July 12, 2010

To: Mayor and City Council

From: Marian K. Karr, City Clerk

Re: Council Work Session, July 12, 2010, 5:30 PM in Emma J. Harvat Hall

Council: Bailey, Champion, Dickens, Hayek, Mims, Wilburn, Wright

UISG Rep: Higgins

Staff: Helling, Dilkes, Fosse, Karr, Davidson, Moran, Yapp, Goodman, Hargadine, Wyss

(A complete transcription is available in the City Clerk's Office and the City website)

PLANNING AND ZONING ITEMS [b,c,e]

PCD Director Davidson present for discussion on the following items:

**b) AMENDING THE IOWA CITY ZONING CODE, SECTION 14-4E-8,
NONCONFORMING DEVELOPMENT. (SECOND CONSIDERATION)**

PCD Director Davidson requested expedited action due to the summer meeting schedule.

**c) AMENDING THE IOWA CITY ZONING CODE, ARTICLES 14-5I, SENSITIVE LANDS
AND FEATURES AND 14-9E, SENSITIVE LANDS DEFINITIONS, TO REFINE THE
DEFINITION OF A REGULATED STREAM CORRIDOR. (SECOND
CONSIDERATION)**

PCD Director Davidson requested expedited action due to the summer meeting schedule.

**e) APPROVING THE PRELIMINARY PLAT OF MOSS GREEN URBAN VILLAGE,
IOWA CITY, IOWA. (SUB10-00005) (DEFERRED FROM 6/1 AND 6/15)**

PCD Director Davidson stated staff was still waiting for to hear from the Corps of Engineers and requested this item, and item # 20, be deferred indefinitely to allow the option of scheduling a special meeting when a response is received.

COUNCIL APPOINTMENTS

Housing & Community Development Commission – appoint Scott Dragoo
reappoint Holly Hart
readvertise one vacancy

Human Rights Commission – appoint Harry Olmstead

Council Appt to Seats Paratransit Advisory Committee – reappoint Connie Champion

AGENDA ITEMS

1. (Agenda item # 26 – authorizing the City Manager to sign an application for I Jobs II Grant funds levee between McCollister Boulevard and Crandic Railroad along the west side of the Iowa River) City Atty. Dilkes reported that the grant requires the City make a commitment that we review our Comprehensive Plan to ensure that it contains the Smart Growth Planning Principles and therefore additional language has been added to the resolution.
2. (Agenda item # 23 – resolution authorizing ... commercial property lease agreement ... Southgate Development Services LLC ... Pepperwood ... Police Department Substation) City Atty. Dilkes noted more accurate information had been received for calculation of fees and proration of taxes and it appears it will be \$700 more than was reported in the Chief's memo.
3. (Consent Calendar # 4f (15) - resolution authorizing ... memorandum of agreement ... Iowa Department of Human Services for a summer subsidized employment program at the Animal Control and Adoption Center) City Atty. Dilkes the addition of this item to the agenda.
4. (Consent Calendar # 4c (1) – Class C Liquor License for El Cactus Authentic Mexican Cuisine) City Clerk Karr noted that a memo from the Housing and Inspection Services had been distributed recommending approval of application, and said the Consent Calendar could be approved as amended.
5. (Agenda item # 33 – resolution adopting assessment schedule ...) City Clerk Karr noted correspondence received in the packet and one distributed that evening. Majority agreed to defer both properties to August 17, and requested staff provide more information.
6. (Agenda item # 23 – resolution authorizing ... commercial property lease agreement ... Southgate Development Services LLC ... Pepperwood ... Police Department Substation) In response to Council Member Wright, Police Chief Hargadine stated the hours of the substation would be determined on staff availability and utilization of volunteers, noting there would be times it would not be open.
7. (Agenda item # 19 – resolution approving an agreement ... DOGPAC for joint maintenance of and sharing revenues ... Thornberry and Rita's Ranch Off-Leash Dog Parks) In response to questions, Parks & Rec. Director Moran stated the goal was to staff the park 40-50 hours a week, and money previously given to DOGPAC would fund the positions.
8. (Agenda item # 26 – resolution authorizing ... application for I-JOBS II Grant funds to build a levee between McCollister Boulevard and Crandic Railroad along the west side of the Iowa River) PCD Director Davidson and City Atty. Dilkes responded to questions regarding the current comprehensive Plan showing the area as residential and the future land use being commercial.
9. (Agenda item # 25 – resolution 2010 updating of rates for basic cable services) Council Member Bailey noted that two channels are currently inoperable. Council Member Wright stated channels were variable. Interim City Manager Helling asked Council Members to inform him of the channels and he would follow up.
10. (Agenda item # 26 – authorizing the City Manager to sign an application for I Jobs II Grant funds levee between McCollister Boulevard and Crandic Railroad along the west side of

the Iowa River) In response to questions, City Atty. Dilkes stated if funds were allocated thru the grant process there would be a need for further discussion by Council on property acquisition, probably in executive session. PCD Director Davidson and PW Director and Acting Asst. City Manager provided input.

SITE OF NEW ANIMAL SHELTER [IP#2 of 7/8 Info Packet]

Police Capt. Wyss and Animal Supervisor Goodman presented information on the proposed site on the west side of South Gilbert Street, south of the softball diamonds. PW Director and Acting Asst. City Manager present for discussion.

ACTION: Await environmental and archeological studies from FEMA and bring back for formal Council approval. (Wyss)

AID TO AGENCIES APPROPRIATIONS – RECOMMENDATIONS FROM HCDC [IP#11 of 7/8 Info Packet]

PCD Director Davidson present for discussion. Majority of Council directed staff to proceed with HCDC making funding recommendations for Aid to Agencies with the understanding that the procedure would be:

- ❖ Commit to one year and re-examine continuing beyond at the end of the first year
- ❖ HCDC would utilize the process they already have in place
- ❖ HCDC recommendations would be made utilizing the City Steps document

ACTION: Proceed as outlined (Davidson)

FUNDING OF ECICOG

Council Member Mims reports on a JCCOG subcommittee meeting to discuss funding of ECICOG, and recommended that the City continue to fund ECICOG approximately \$20,000 a year given the need to maintain and improve working relationships with other municipalities and government agencies in the area. JCCOG Ex. Dir. Yapp and PCD Director Davidson present for discussion. Majority agreed with the recommendation and encouraged staff to explore utilization of ECICOG services.

ACTION: Ask ECICOG to continue to provide annual delineation of services and membership dues for each member in Johnson County. (Yapp)

TAXICAB POLICIES [IP#3 of 7/8 Info Packet]

City Clerk Karr facilitated discussion of staff recommendations regarding taxicab regulations. After discussion Council directed staff to proceed with development of ordinances that would affect the following items:

- Rates and taximeters
- Require dispatching from station or office
- No dispatching from vehicles
- Require 24/7 operation
- Increase requirement to start a business to 4 vehicles
- Provide penalty for operating unlicensed cab with bubble and/or lettering
- Driver Badge
- Inspection fees

ACTION: Prepare ordinances for Council consideration at the August 17 Council meeting. (Karr)

Council recessed to the formal meeting 6:50 PM; and continued the work session at 8:30 PM.

INFORMATION PACKET DISCUSSION [Jun 17, 24, Jul 1, 8]

June 17 Packet – nothing

June 24 Packet – nothing

July 1 Packet

1. (IP3 – outdoor pianos) Council Members stated they loved the pianos. Council Member Mims reported she stopped by and thanked Mark Ginsberg regarding his opinion piece in the newspaper regarding the downtown and the community.
2. (IP7 – Summer of Solutions Renewed Vision Conference) Mayor Hayek noted the conference.

COUNCIL TIME

1. (Consent Calendar # 4g(11) – correspondence from Caroline Dieterle re City of Ann Arbor Phosphorus Ordinance and Lawn Fertilizers) Majority of Council requested staff report back on what can be done on personal property. City Atty. Dilkes noted that there is a specific State ordinance that preempts local with respect to pesticides and will report back.
2. Council Member Champion noted the recent problems reported with bar owners allowing under 21 in bars and providing wristbands indicating they are 21; and a letter from Doug Tvedt with problems concerning dram shop insurance and encouraged the state legislators research the proposal in Mr. Tvedt's letter. A number of Council Members had not received the letter and Council Member Champion will provide a copy for the next packet. (letter in July 15 info packet)

BUDGET PRIORITIES

None

SUMMARY OF PENDING WORK SESSION ISSUES [IP#4 of 7/8 Info Packet]

1. Interim City Manager Helling noted the third item "Aid to Agencies Appropriations – Recommendations from HCDC" had been addressed earlier in the evening and can be removed.
2. Council Member Wright noted a JCCOG affordable housing subcommittee meeting on July 15 and then possible recommendations to go to JCCOG.
3. Council Member Mims requested Council consider adding to an August work session a possible review of City processes and procedures; noting this had been mentioned when Slavin Management Consultants were in town discussing the City Manager search. Council Member Mims will provide the information on TechSolve for an August packet.

UPCOMING COMMUNITY EVENTS/COUNCIL INVITATIONS

None

DISCUSSION OF MEETING SCHEDULES [IP#5 of 7/8 Info Packet]

Majority agreed to the following tentative meeting schedule:

- | | |
|-------------------------|--|
| Monday, September 6 | - HOLIDAY |
| Tuesday, September 7 | - Special Work Session and Formal (combined) |
| Monday, September 20 | - Special Formal/Exec. Session (City Manager Interviews)
Work Session |
| Tuesday, September 21 | - Formal |
| Monday, September 27-29 | - Hold dates for City Manager interviews / Meet & Greet |
| Tuesday | |
| Wednesday | |
| Monday, October 11 | - Special Work Session and Special Formal (combined) |
| Wednesday, October 20 | - Joint Meeting |
| Monday, October 25 | - Special Work Session |
| Tuesday, October 26 | - Special Formal |
| Monday, November 15 | - Work Session |
| Tuesday, November 16 | - Formal |
| Monday, November 29 | - Special Work Session * |
| Tuesday, November 30 | - Special Formal |
| Wednesday, December 1 | - Special Work Session * |
| Monday, December 6 | - Work Session * |
| Tuesday, December 7 | - Formal |

* One of three options for joint meeting with area legislators. One of the dates will be confirmed after hearing from area legislators on their schedule.

Meeting adjourned 9:00 PM.