



**BOARD OF TRUSTEES**  
**Minutes of the Regular Meeting**  
**January 28, 2010**

**FINAL APPROVED**

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Thomas Dean, President  
Thomas Martin, Vice-President  
Michael Cohen  
Mark Edwards  
John Kenyon  
Linzee McCray  
Mary New  
Meredith Rich-Chappell, Secretary  
Leon Spies

**Members Present:** Michael Cohen, Tom Dean, Mark Edwards, John Kenyon, Tom Martin, Linzee McCray, Mary New, Leon Spies

**Members Absent:** None.

**Staff Present:** Barb Black, Maeve Clark, Susan Craig, Debb Green, Heidi Lauritzen, Kara Logsdon, Patty McCarthy, Elyse Miller

**Guests Present:** None.

**Recommendations to Council:** None.

**Call Meeting to Order.**

President Dean called the meeting to order at 5:04 pm.

**Public Discussion.** None.

**Approval of Minutes.**

The Minutes of the Regular Meeting of December 17, 2009 were reviewed. A motion to approve the minutes was made by New and seconded by Spies. Motion carried 7/0.

**Unfinished Business.**

FY11 Budget. City Council has informally approved the budget submitted by the Library via the City Manager and they have restored the Park 'n Read program. The City appears to be in a better fiscal position than was originally thought which is good for all City departments. Several area librarians attended the County meeting wherein the rural library situation was discussed. No action will be taken for FY11.

Rich-Chappell joined meeting at 5:07 p.m., Cohen joined meeting at 5:07; Black joined meeting at 5:07 p.m.

New Strategic Plan. The draft mission/vision/goals statements were presented. Board members discussed the various options. Cohen believes the goal statements should mirror the language from mission and vision statements to tie them together. Staff will wordsmith the goals and bring them back for discussion at the April Board meeting with draft objectives as well.

**New Business.**

FY10 Strategic Plan Report. Staff have completed a six month report on the FY10 planning goals. New asked about progress on Goal 4 Strategy D, Number 2, which refers to the collection box near the Fiction Desk. McCarthy reported that \$27.31 was collected during December 2009. Martin asked if there has been any progress with respect to the objective observer, Goal 3 Strategy A, Number 3. That program has not yet been done.

Board Spelling Bee Sponsorship. Team sponsorship for Iowa City Spells is requested. A motion to sponsor a spelling bee team for Iowa City Spells was made by New and seconded by Martin. Motion passed 9/0.

Park 'n Read. The City Council has informally agreed to restore funding for Park 'n Read in FY11. Staff recommend beginning the program February 1, 2010, or as soon as procedures can be completed. The procedures for Park 'n Read will mirror the procedures for receiving a free bus pass. There will be a limit of two (2) per week by a cardholder. New asked about signage for the reinstatement of Park n' Read. A motion to reinstate the Park 'n Read program on February 1, 2010 was made by Rich-Chappell and seconded by Edwards. Motion passed 9/0.

Spies left the meeting at 5:32 pm.

**Staff Reports.**

Departmental Reports:

Adult Services. A copy of "Fahrenheit 451" and a reading guide was presented to each Board member. "Fahrenheit 451" is The Big Read selection this year, which officially kicks off this Sunday in Coralville. The Big Read is funded by Summer of the Arts via a grant written by McCarthy. All of the libraries in Johnson County voted for The Big Read selection, in response to a question by New. There will be many programs, movies, etc. in conjunction with this project.

Information about eBooks: Adobe Digital Editions (DRM) is required to read our format of epub books on a reader. Cohen asked about the new iPad. The iPad, iPod, and iPhone are not compatible with DRM. The Nook and Sony Reader are currently the only readers that can communicate with the Adobe product. Craig and Logsdon were interviewed by KCRG about eBooks which will be aired tonight at 10:00 p.m.

Circulation Services. The new hold slips are much easier to read. Dean was happy about the new feature that allows us to extend the due date in weather emergencies.

Information Services. Dean asked if there have been any questions/concerns about the census. Clark said there are only ten questions on the form this year. Once the census is mailed, copies will also be available at the Library. A census may only be submitted once, but if you lose your form, you can get another one. The population identified through this census is extremely important for receiving governmental services.

Development Office Report. McCarthy thanked the Board for approving sponsorship of a spelling bee team. Annual appeal is doing better than last year. HyVee has provided grocery bags for The Book End to use.

Reader Report. No discussion.

ICKY Awards. The Board viewed the video ICPL produced for the ICKYs. It will be placed on the Library Channel and on YouTube.

Miscellaneous. No discussion.

**President's Report.** No report.

**Announcements from Members.** Kenyon's company put out its first book, "Beyond Luck" by John Langhorne. It will soon be in the Library's collection.

**Committee Reports.**

Foundation Members. No report.

**Communications.**

Board commented favorably on the email received from Donan Berg.

**Quarterly Financial Reports.**

Craig noted that there were 27 pay periods in the first six months.

**Quarterly Use Reports.**

Numbers in the building are down slightly while circulation is up. Craig believes the gate is a good estimate of people in the building but not exact. Weather also plays a role. Meeting room usage keeps going up. 1200 meetings in six months is an impressive statistic and Craig is surprised at how much they are used. Martin asked what percentage of time meeting room is used in relationship to hours open. That number is not calculated.

**Disbursements.**

The Visa expenditures for December 2009 were reviewed. A motion to approve the disbursements for December 2009 was made by Cohen and seconded by Kenyon. Motion carried 8/0.

**Set Agenda Order for February Meeting.**

Hours.

Appoint Nominating Committee.

**Adjournment.**

A motion to adjourn the meeting was made by New and seconded by McCray. Motion carried 8/0. Dean closed the meeting at 6:07 pm.

Respectfully submitted,  
Elyse Miller

