



**BOARD OF TRUSTEES**  
**Minutes of the Regular Meeting**  
**December 17, 2009**

**FINAL APPROVED**

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Thomas Dean, President  
Thomas Martin, Vice-President  
Michael Cohen  
Mark Edwards  
John Kenyon  
Linzee McCray  
Mary New  
Meredith Rich-Chappell, Secretary  
Leon Spies

**Members Present:** Tom Dean, Mark Edwards, John Kenyon, Tom Martin, Linzee McCray, Mary New, Leon Spies

**Members Absent:** Michael Cohen

**Staff Present:** Barb Black, Susan Craig, Debb Green, Kara Logsden, Patty McCarthy, Elyse Miller

**Guests Present:** None.

**Recommendations to Council:** None.

**Call Meeting to Order.**

President Dean called the meeting to order at 5:04 pm.

**Public Discussion.** None.

**Approval of Minutes.**

The Minutes of the Regular Meeting of November 19, 2009 were reviewed. A motion to approve the minutes was made by Martin and seconded by Kenyon. Motion carried 7/0.

**Unfinished Business.**

FY11 Budget. City Manager's recommended budget was not available at meeting time. It is scheduled to be published on Christmas Eve. The City has had some good news from a couple of revenue sources. Craig believes that the Manager's recommendation will include most of what the Library requested but not the permanent staff. The 2% franchise fee was approved by Council 4/3. There are two new Council members who have said they are not in favor of the 2% so conceivably the franchise fee could be reduced to 1%, meaning cuts to the proposed budget.

Rich-Chappell joined the meeting at 5:10 pm.

Dean presented the Board with a draft of talking points for the City Council budget presentation. He also proposed a few options regarding the budget meeting with Council in January. An ad hoc Budget Committee can meet in advance of the meeting, the Board can have a special meeting of the entire Board, or the Board can not meet in advance of the meeting on 1/14/10. The Board

decided to meet the night of the meeting with Council, if needed. Craig believes that Board advocacy will be needed after the meeting.

County library funding. A draft of a letter to the Johnson County Board of Supervisors was included in the packet in response to an article in the Press-Citizen about proposed changes to county library funding. Some Supervisors are interested in looking at library contracts as there is pressure in these economic times to look at all of the County funding. Craig explained that the Rural Services levy funds rural roads, sheriff's patrols to rural areas, and libraries. One Supervisor proposed designating Solon Library to fund because they pay 67% of Solon Public Library already. Craig believes that rural residents would be very disturbed if access to ICPL went away. She believes the system we have in place is fair and equitable. Kenyon asked how the amount the County is paid is determined. Craig said that the contract is based on a formula that averages the last 3 years, and the % of circulation to rural county residents, (usually around 8%). When the City figures the budget they look at the property tax dollars and the County pays the averaged percent of that amount. They do not pay anything for the building project.

In response to a question about the effect on Open Access status that not being funded by the County would have, Craig said that she believes that ICPL would be able to say it would not serve rural Johnson County residents and still be part of Open Access. Spies asked if we wanted to wait to see the minutes before sending the letter from the Board. A motion to send the letter as drafted to the Board of Supervisors was made by Spies, seconded by Rich Chappell. Motion carried 8/0.

#### **New Business.**

New Strategic Plan. Board members reviewed the mission statement, principles, and vision statements. Staff felt the current Mission statement was long but had concepts they wanted to keep in. Dean wanted to see the word "literacy" in the statement and thought it could be done in one sentence. "The ICPL is a dynamic, innovative and responsive community center that supports lifelong learning, literacy, and access to the world of ideas in a welcoming..."

Craig said that the purpose of the Principles is talk about what the Library values. Board members reviewed the draft principles. The Board reviewed the vision statement and wondered if a one line tag was cliché.

Planning Goals. Craig identified groupings of goals that staff identified at Inservice Day. She asked Board members if there were things they wanted us to pull out. Staff will draft goals for discussion in January.

Mark Edwards left the meeting at 6:00 pm. Logsdon left the meeting at 6:01 pm.

#### **Staff Reports.**

Departmental Reports:

Children's Services. Dean asked about purging; do series stay together? Do classics stay? Green said that the context of children's literature needs to be there, so the Children's Room gives some items latitude. However, if something never gets checked out, it will get purged. The book house is constructed, in the garage, and awaiting paint.

**Systems.** No discussion.

Technical Services. McCray asked what Innovative software is. Craig responded that it is the library specific software suite that supports library services with modules for circulation, acquisitions, cataloging, etc. Martin asked about the retagging project. There will be 2 mobile carts that can go to the stacks, plus standalone tagging stations.

Development Office Report. Annual appeal gifts are coming in; \$12,000 in the past few days. Spelling Bee is coming up on February 18. We are hoping to register teams online with the new web based auction program, in addition to auction items for our fundraisers. Collection box is now in place near the Fiction Desk. Dean reminded the Board that we strive to have 100% Board support of the Library.

Public Libraries of Johnson County Reception for Legislators report was held at Oxford Public Library, Mary Mascher and Bob Dvorsky attended. Focus was on the budget and reviewing the library ban on persons convicted of a sex offense against a minor.

Reader Report. No discussion.

Miscellaneous. No discussion.

#### **President's Report.**

Dean thanked everyone for all of their efforts on behalf of the Library this month and to the Board for their service this year.

#### **Announcements from Members.**

Martin commended Maeve Clark and Jen Jordan for their ECO Iowa City presentation at Rotary. Mary New's debut performance at Riverside Theatre was enjoyed by Craig and others last weekend.

#### **Committee Reports.**

Foundation Members. Investments are beginning to earn money again. FY09 tax return was filed under new rules under which all members of the Board must sign off. Various fundraising events were discussed. Live auction committee events are coming into place. Silent auction committee will meet after the New Year.

#### **Communications.**

None.

#### **Disbursements.**

The Visa expenditures for November 2009 were reviewed. A motion to approve the disbursements for November 2009 was made by Kenyon and seconded by Martin. Motion carried 7/0.

#### **Set Agenda Order for January Meeting.**

Budget.

#### **Adjournment.**

A motion to adjourn the meeting was made by New and seconded by Kenyon. Motion carried 7/0. Dean closed the meeting at 6:26 pm.

Respectfully submitted,  
Elyse Miller

**Board or Commission: ICPL Board of Trustees**  
**ATTENDANCE RECORD**  
**CALENDAR YEAR 2010**

Name	Term Exp	Meeting Date											
		1/28/10	2/25/10	3/25/10	4/22/10	5/27/10	6/24/10	7/22/10	8/26/10	9/23/10	10/28/10	11/18/10	12/16/10
Michael Cohen	7/01/13	X											
Thomas Dean	6/30/15	X											
Mark Edwards	6/30/15	X											
John Kenyon	7/01/13	X											
Tom Martin	6/30/11	X											
Linzee McCray	6/30/15	X											
Mary New	7/01/13	X											
Meredith Rich-Chappell	6/30/11	X											
Leon Spies	6/30/11	X											

KEY:  
X = Present  
O = Absent  
O/E = Absent/Excused  
NM = No meeting  
Res = Resigned