



BOARD OF TRUSTEES
Minutes of the Regular Meeting
November 19, 2009

FINAL APPROVED

Thomas Dean, President
Thomas Martin, Vice-President
Michael Cohen
Mark Edwards
John Kenyon
Linzee McCray
Mary New
Meredith Rich-Chappell, Secretary
Leon Spies

Members Present: Tom Dean, Mark Edwards, John Kenyon, Mary New, Meredith Rich-Chappell, Leon Spies

Members Absent: Michael Cohen, Tom Martin, Linzee McCray

Staff Present: Barb Black, Susan Craig, Debb Green, Heidi Lauritzen, Kara Logsden, Patty McCarthy, Elyse Miller

Guests Present:
None.

Recommendations to Council:
None.

Call Meeting to Order.
President Dean called the meeting to order at 5:08 pm.

Public Discussion.

Approval of Minutes.
The Minutes of the Regular Minutes of October 15, 2009 were reviewed. A motion to approve the minutes was made by New and seconded by Spies. Motion carried 6/0.

Unfinished Business.
Budget Update. Craig had her budget meeting at the City on 11/13/09 with Finance and the Interim City Manager. They asked specific things about capital items. They did not have much information to share yet. The rollback went down, and valuations are also down, which will likely offset each other. In addition, all three unions are negotiating at this time. The City is asking for a zero across the board increase. Much of this depends on the franchise fee vote of the current council. The first round vote was 6/1 and the second round vote was 5/1. There will be one more vote. The date set for Council's meeting with Boards and Commissions is Thursday, 1/14/10.

New Business.

Library Board Policy #807: Media Use. This is a regularly scheduled policy review. After discussion, a motion to approve the policy with changes was made by Spies and seconded by Kenyon. Motion carried 6/0.

Strategic Planning. Notebooks with planning materials were distributed at the meeting. Craig reviewed the process as identified in the Planning calendar at the beginning of the notebook. Craig read through the table of contents to briefly identify the materials contained in the planning notebook. Craig recommended that the Board focus on Section 4, which is the Survey section, and Section 5, which has articles intended to provoke thought and discussion with our consultant and each other.

Staff Reports.

Departmental Reports:

Adult Services.

Logsden was updated by Barnes and Noble that their Nook eBook reader is not compatible with our Overdrive service. Spies asked about the security of the Sony eReader. Logsden said that there is none but it will just be shared from the desk.

Circulation Services.

Lauritzen reported that we are waiting to hear from Envisionware when we will receive our equipment and tagging materials. A conference call is scheduled for tomorrow. Dean asked if the new machines will help with the increasing lines to use the self-check machines. Lauritzen said that adding an additional (fourth) self-check machine is in the budget for next year. Plus, the new stations will have fewer errors and be down less.

Spies asked if there was any consensus at ILA conference on the sex offender policy. There were representatives from two extreme library positions, Dubuque, which permits sex offenders against minors to use the library and Oskaloosa, whose policy is closer to ours. The law gives patrons a false sense of security was mentioned by someone at the conference. The State Library is the clearinghouse for this information. The Sex Offender Registry is now sortable by the age of the victim which is information that our library needs for applying our policy.

Information Services.

No discussion.

Development Office Report.

Paula Poundstone brought the Foundation \$367.50 on Saturday night. The Book Gala at Prairie Lights raised more than \$1500 the next night. The annual appeal will go out in early December. The new Development Office Assistant, Karen Eldridge, began work this week. The Development Office is grateful to Michelle Kenyon Brown who helped out the past four months. McCarthy attended a fundraising conference in Chicago for Library Directors in Craig's stead. She was pleased to report that the Friends Foundation fundraisers are highly successful, even when compared with much larger city library fundraising groups.

eBooks.

Craig talked with Coralville about being part of our Overdrive contract, which is both downloadable audio and eBooks. If Coralville joins our contract then all citizens in Coralville will have access to these materials. Spies asked if Coralville was interested in this and Craig said they are very interested. Craig said Coralville will pay a percentage of the cost of materials which will increase the collection available to all.

ECO Iowa City Quarterly Report.

Quarterly report for the grant. The community is attending these programs and showing lots of interest in all of the events.

Reauthorization of the Patriot Act.

This email went to ILA members. No discussion.

The Public Libraries of Johnson County Reception for Legislators is December 1, 2009 at Oxford Public Library from 5:30 to 6:30 pm. Board members are encouraged to attend. We need to support the State Library and thank the governor for rescinding the 10% cut from state aid to public libraries.

Planning: Note calendar for December 10, 2009, 4:00 pm meeting with consultant.

Building façade stain removal.

The building stone was first cleaned in 2008 and the black stains were not successfully removed. A City architect, together with the building's architects and the quarry person who provided the stone for the building believe that the black stains are caused by dirt from the coal plant that is accumulating on the edge of the roof and washing over when it rains. One corrective measure will be to change the direction of the flashing on the roof so the dirt washes onto the roof rather than over the side. We are still working on a solution.

Reader Report.

No comments. The Press-Citizen will begin publishing reader reports twice a month in December.

Miscellaneous.

None.

President's Report.

None.

Announcements from Members.

Tom Martin wished everyone a Happy Thanksgiving.

Committee Reports.

None.

Communications.

None.

Disbursements.

The Visa expenditures for October 2009 were reviewed. A motion to approve the disbursements for October 2009 was made by Kenyon and seconded by Rich-Chappell. Motion carried 6/0.

Set Agenda Order for December Meeting.

Inservice Day December 11.

Early meeting December 17.

Adjournment.

A motion to adjourn the meeting was made by Spies and seconded by Rich-Chappell. Motion carried 6/0. Dean closed the meeting at 5:59pm.

Respectfully submitted,
Elyse Miller

Board or Commission: ICPL Board of Trustees
ATTENDANCE RECORD
CALENDAR YEAR 2009

Name	Term Exp	Meeting Date											
		1/22/09	2/26/09	3/26/09	4/23/09	5/28/09	6/25/09	7/23/09	8/27/09	9/24/09	10/22/09	11/19/09	12/17/09
Michael Cohen	7/01/13	X	O/E	O/E	X	X	X	X	X	X	O/E	O	O/E
Thomas Dean	6/30/15	X	X	X	X	X	X	X	X	X	X	X	X
Mark Edwards	6/30/15	Not on Board							X	O/E	X	X	X
John Kenyon	7/01/13	X	X	X	X	X	O/E	X	X		X	X	X
Bill Korf	7/01/09	X	O	X	X	X	X	Term expired					
Tom Martin	6/30/11	X	X	X	X	X	X	X	X	X	X	O/E	X
Linzee McCray	6/30/15	X	X	X	O/E	X	X	X	X	X	X	O/E	X
Mary New	7/01/13	X	X	X	X	X	X	X	X	X	X	X	X
Meredith Rich-Chappell	6/30/11	X	O/E	X	X	X	X	X	X	X	X	X	X
Leon Spies	6/30/11	X	O/E	O/E	X	X	X	O/E	O/E	O/E	X	X	X

KEY:

X = Present

O = Absent

O/E = Absent/Excused

NM = No meeting

Res = Resigned