



BOARD OF TRUSTEES
Minutes of the Regular Meeting
October 15, 2009

FINAL APPROVED

Thomas Dean, President
Thomas Martin, Vice-President
Michael Cohen
Mark Edwards
John Kenyon
Linzee McCray
Mary New
Meredith Rich-Chappell, Secretary
Leon Spies

Members Present: Tom Dean, Mark Edwards, John Kenyon, Tom Martin, Linzee McCray, Mary New, Meredith Rich-Chappell, Leon Spies

Members Absent: Michael Cohen

Staff Present: Barb Black, Maeve Clark, Susan Craig, Debb Green (in at 5:15 pm), Heidi Lauritzen, Kara Logsdon, Zachary Matthews, Patty McCarthy, Elyse Miller, Hal Penick

Guests Present:
None.

Recommendations to Council:
None.

Call Meeting to Order.
President Dean called the meeting to order at 5:04 pm.

Public Discussion.
None.

Approval of Minutes.
The Minutes of the Regular Minutes of September 24, 2009 were reviewed. A motion to approve the minutes was made by New and seconded by Rich-Chappell. Motion carried 8/0.

Unfinished Business.
Board Photograph. A new photograph of the Board of Trustees was taken.

Budget update. Library budget data has been entered at the City; other City departments are doing so as well. City Council set a public hearing to receive input on their proposed adoption of a 2% franchise fee for utilities. The hearing is 11/2. Assuming the current Council passes the franchise fee, the stated intent is to hire Fire personnel for the fourth fire station, to increase the number of police officers, and utilize some for economic development infrastructure. The City has no information about the rollback yet so firm revenue estimates are not yet available. It is hoped we will know more at the November meeting. Other factors that impact the budget at this time

are the labor contracts the City is negotiating with fire, police, and AFSCME this year. Also, we have not heard from the State Library about how the State budget will affect aid to libraries (Open Access), which would have an impact on the Library.

New Business.

Library Board Policy #401: Finance Policy. This is a regularly scheduled policy review. Staff recommended that minor editorial changes be made to clarify how the budget is presented to City Council. A motion to approve the changes to Library Board Policy #401 was made by Spies and seconded by Rich-Chappell. Motion carried 8/0.

Staff Reports.

Departmental Reports:
Children's Services. No discussion.

Systems. Attention was drawn to the Newsroom section on the website.

Technical Services. Black passed around a prototype of the interface the Library intends to provide that will make the catalog available to users with smart devices. It is hoped that it will go live in a week or two, with a formal announcement and promotion in November. Users will come to the URL for the catalog, the program will detect the smart phone, and the interface will be live.

Development Office Report. Dan Deininger, owner of Technographics, is helping with the Book Gala invitations which will go out soon. The Book End made \$800 last week with all the books that were collected from the MidWestOne book drive.

Planning: Note calendar for December 10, 2009, 4:00 pm meeting with survey consultant. In response to a question, Craig said that a question has been added to the surveys that will elicit information from the public about budget cuts and where a responder believes cuts might be made if necessary.

Reader Report.

This week staff at the Press-Citizen noticed the Reader report in the Gazette and inquired about a column for their newspaper. Black said there was the potential that staff would provide a column twice a month in the P-C.

FY10 Board Goals – quarterly review. New asked about the timetable for AFSCME negotiations. The Library is informed by letter that the bargaining process is open, which has been received. We are waiting to hear when negotiations will be scheduled. We do know that the Fire Department (which negotiates separately) will be negotiating first.

Miscellaneous. Craig said the National Book Festival had more than 100,000 people attending. Craig distributed more than 900 Pulitzer Town posters and thought it was a nice event.

President's Report.

President Dean thanked Logsden and Brian Visser for organizing the 8th grade Volunteer Day on October 3. Dean's daughter went and was nervous about going but she had a great time.

Announcements from Members.

Martin attended the Iowa Library Commission meeting last Friday where the 10% budget cut was discussed. They devoted nearly the whole meeting to the budget. Robin Martin, Coordinator of

Iowa Center for the Book was really proud of ICPL's work at the National Book Fair and the City of Literature designation and Craig's responsibility with it. Martin encouraged everyone to visit the Council Bluffs Public Library. McCray praised the ECO Iowa City event about making older homes more efficient and how well attended this event was.

Committee Reports.

Foundation Members. Kenyon reported on the 10/14 meeting. The Foundation is planning for upcoming fundraisers, the Book Gala on November 14, Iowa City Spells spelling bee on Thursday, 2/18. Preparations for the Building the Collection fundraiser in May are already underway. The Altered Books event will be altered itself, but will take place again next year. Members discussed a fundraising opportunity at the Paula Poundstone performance at the Englert Theatre on Saturday, November 15 at 8:00 pm. Poundstone is the Friends of Libraries USA (FOLUSA) national spokesperson and provides tickets for use in fundraising or promotion as well as a portion of the book sales after her performances.

Communications.

None.

Quarterly Financial Reports.

First quarter receipts, expenditures, and gifts and bequests were reviewed.

Spies left the meeting at 5:53 pm.

Quarterly Use Reports.

Three Month Output Measures. It was noted that reserves are up 14% since we increased the number of holds from three to five. Also noted was a slight dip in Children's and YA activity, perhaps a result of no longer providing one hour of free parking or fewer program offerings due to budget cuts.

Three month data on circulation by area and agency and type and format were reviewed.

Disbursements.

The Visa expenditures for September 2009 were reviewed. A motion to approve the disbursements for September 2009 was made by Kenyon and seconded by McCray. Motion carried 7/0.

Set Agenda Order for November Meeting.

Early meeting due to Thanksgiving holiday.
Book Gala.

Adjournment.

A motion to adjourn the meeting was made by Martin and seconded by Edwards. Motion carried 7/0. Dean closed the meeting at 5:59pm.

Board or Commission: ICPL Board of Trustees
ATTENDANCE RECORD
CALENDAR YEAR 2009

Name	Term Exp	Meeting Date											
		1/22/09	2/26/09	3/26/09	4/23/09	5/28/09	6/25/09	7/23/09	8/27/09	9/24/09	10/22/09	11/19/09	12/17/09
Michael Cohen	7/01/13	X	O/E	O/E	X	X	X	X	X	X	O/E	O	
Thomas Dean	6/30/15	X	X	X	X	X	X	X	X	X	X	X	
Mark Edwards	6/30/15	Not on Board							X	O/E	X	X	
John Kenyon	7/01/13	X	X	X	X	X	O/E	X	X		X	X	
Bill Korf	7/01/09	X	O	X	X	X	X	Term expired					
Tom Martin	6/30/11	X	X	X	X	X	X	X	X	X	X	O/E	
Linzee McCray	6/30/15	X	X	X	O/E	X	X	X	X	X	X	O/E	
Mary New	7/01/13	X	X	X	X	X	X	X	X	X	X	X	
Meredith Rich-Chappell	6/30/11	X	O/E	X	X	X	X	X	X	X	X	X	
Leon Spies	6/30/11	X	O/E	O/E	X	X	X	O/E	O/E	O/E	X	X	

KEY:
X = Present
O = Absent
O/E = Absent/Excused
NM = No meeting
Res = Resigned