



**BOARD OF TRUSTEES**  
**Minutes of the Regular Meeting**  
**5:00 pm – 2<sup>nd</sup> floor Board Room**  
**March 26, 2009**

**FINAL APPROVED**

**Members Present:** Thomas Dean, John Kenyon, William Korf, Thomas Martin, Linzee McCray, Mary New, Meredith Rich-Chappell

**Members Absent:** Michael Cohen, Leon Spies

**Staff Present:** Maeve Clark, Susan Craig, Debb Green, Heidi Lauritzen, Kara Logsdon, Patty McCarthy, Elyse Miller, Hal Penick

**Guests Present.**

None.

**Call Meeting to Order.**

President Dean called the meeting to order at 5:02 pm.

**Public Discussion.**

None.

**Approval of Minutes.**

The Minutes of the Regular meeting of February 26, 2009 were reviewed. A motion to approve the minutes was made by New and seconded by Kenyon. The motion carried 7/0.

**Unfinished Business.**

City Council Priority Setting Process. Four meetings are scheduled; the next meeting is scheduled for next week. Of note, the extra fire fighting personnel were removed from the budget and placed in the priority setting process. The Library Board of Trustees is responsible for determining the disposition of Library programs. Costing out each of the Library programs would be a difficult task and entail a large amount of data collection. Dean asked if the priority setting process is geared toward 2010. Craig responded that they are directing efforts to 2011 and beyond but if there are items for 2010 that present themselves in this process Council may include those.

**New Business**

Appointments to the Art Advisory Committee. McCray asked if there were any other applicants and how the community was informed about the availability of positions on the Committee. Craig said that no one else applied for these positions and they were advertised. A motion to approve the reappointment of Karen Rushton and Connie Peterson to the Art Advisory Committee was made by New and seconded by Rich-Chappell. Motion passed 7/0.

Library Board Policy #700: Community Relations. This is a regularly scheduled policy review. No changes to this policy were made. No action is needed by Board.

Library Board Policy #701: Public Relations. This is a regularly scheduled policy review. Motion to approve the policy with the editorial changes was made by Kenyon, seconded by Korf. Motion passed 7/0.

### **Staff Reports.**

Statistical Comparisons: 2008 IUPLA, 2009 LJ Index of Public Library Service (based on 1006 data). Craig believes that our statistics are quite favorable considering that ICPL has only one building. Martin averred that there is a direct relationship between the money and the product as evidenced in the Library Journal's statistics.

CatalogPro Update. CatalogPro has been well received. Staff are still making modifications to this application so that some of the features of the local catalog will be available in its new incarnation, such as "new" materials.

ICMA Grant Award. Five hundred and fifteen applications for the grant were received; and only nine were awarded so this was quite an accomplishment. The project, Green Iowa City, has been renamed eco Iowa City. McCray is impressed with all of the things we plan to do with the grant money. Jennifer Jordan and Maeve Clark will be on Dottie Ray's show on Tuesday.

Departmental Reports.

Adult Services. No discussion.

Circulation Services. Discussion about remote book drops.

Information Services. Discussion about computer use. New asked if there was a time limit on computer use; two 45 minute sessions per day with a library card; 30 minutes with an ID only.

Development Office. All of the 140-odd Lincoln Loot containers that were distributed throughout the community have been retrieved. New asked if we were going to leave the little Lucite container in place in the Library. Both New and Debb Green believe that this kind of passive fundraising is a good idea. The penny smasher is a great success. In fact, ICPL is has the busiest elongated coin machine in the state of Iowa. Building the Collection invitations will be going out soon. Dean thanked the Library's own Trustee Spellers for participating in the Iowa City Spells competition.

March Reader Report. This month's Gazette column was written by Maeve Clark and addressed personal finance.

Craig informed the Board that she sent a letter today to the IUPLA Directors and the State Librarian about her priorities for state funding. The law that established the LSAs is more than 30 years old and she believes the need for their mission is no longer evident. All of their functionality can be performed by the State Library. Craig believes that the LSAs provide mostly redundant services, with the exception of their consulting component. Martin likened this to the 99 Iowa Counties, all of which have Supervisors.

A small group from the City of Literature had a meeting on Tuesday. The group is pursuing a 501(c) (3) corporation. Tom Gelman has agreed to help the group with this.

### **Readings.**

No discussion.

**President's Report.**

The Library Director evaluation formally occurs in June. Dean appointed Rich-Chappell, Korf and New to serve on this Committee.

Board recruitment will likely be advertised in April. There are three vacancies upcoming: Dean, Korf, and McCray. Dean stated that he plans to reapply for the Board.

**Announcements from Members.**

McCray attended an International Monday event and was totally impressed by the number of people who attended and how great our programs are.

**Committee Reports.**

Foundation. The Foundation Board met on 3/4. Foundation endowments are down 19% or so. Rowat and Wenzel assured the Board that it could be worse. Mike Ott resigned from the Foundation Board. New Board members are Linda Farkas, Nancy Weber, and Dan Bontrager. Tyler Kruse agreed to serve a second term. Martin has been nominated as President next year. The Treasurer will also be Finance Committee chair if a By-laws change is approved. The Foundation Board is in the final stages of planning the live auction events for Building The Collection.

**Communications.**

Letter from Cedar Rapids Public Library Foundation.

Letter from Susan Thrans. Craig's response included. She will continue to explore this and report on it again.

**Disbursements.**

The Visa expenditures for February 2009 were reviewed. A motion to approve the disbursements for February 2009 was made by Korf and seconded by Kenyon. The motion carried 7/0.

**Set Agenda Order for April Meeting.**

4/23 meet as Members of Friends Foundation

Appoint Nominating Committee

Discussion Room policy

**Adjournment.**

A motion to adjourn the meeting was made by Martin and seconded by New. The motion carried 7/0. Dean declared the meeting adjourned at 6:12 pm.

Respectfully submitted,  
Elyse Miller

**Board or Commission: ICPL Board of Trustees**  
**ATTENDANCE RECORD**  
**CALENDAR YEAR 2009**

Name	Meeting Date												
	Term Exp	1/22	2/26	3/26	4/23	5/28	6/25	7/23	8/27	9/24	10/22	11/19	12/17
Michael Cohen	7/01/13	X	O/E	O/E	X								
Thomas Dean	7/01/09	X	X	X	X								
John Kenyon	7/01/13	X	X	X	X								
Bill Korf	7/01/09	X	O	X	X								
Tom Martin	6/30/11	X	X	X	X								
Linzee McCray	7/01/09	X	X	X	O/E								
Mary New	7/01/13	X	X	X	X								
Meredith Rich-Chappel	6/30/11	X	O/E	X	X								
Leon Spies	6/30/11	X	O/E	O/E	X								

KEY:

X = Present

O = Absent

O/E = Absent/Excused

NM = No meeting

Res = Resigned