



**BOARD OF TRUSTEES**  
**Minutes of the Regular Meeting**  
**5:00 pm – 2<sup>nd</sup> floor Board Room**  
**February 26, 2009**

**FINAL APPROVED**

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**Members Present:** Thomas Dean, John Kenyon, Thomas Martin, Linzee McCray,  
Mary New

**Members Absent:** Michael Cohen, William Korf, Meredith Rich-Chappell, Leon Spies

**Staff Present:** Barb Black, Terri Byers, Maeve Clark, Susan Craig, Debb Green in at 5:50 pm,  
Heidi Lauritzen, Kara Logsdon, Elyse Miller, Hal Penick

**Guests Present:**

Kelly Diggins, Rachel Mardoian, Jessica Schafer, Nata Stickler

**Call Meeting to Order.**

President Dean called the meeting to order at 5:02 pm.

**Public Discussion.**

None.

**Approval of Minutes.**

The Minutes of the Regular meeting of January 22, 2009 were reviewed. A motion to approve the minutes was made by New and seconded by Martin. The motion carried 5/0.

**Unfinished Business.**

FY10 Budget Update. The City Council approved the FY10 budget on February 24, 2009. Council will be talking next Wednesday about the priority setting process they will use. There is discussion that a community survey will be a part of this process. It is expected that information from the Finance Director and the City Manager will be presented and discussed. New asked if the 1% sales tax vote will have any impact on the budget process. Craig said that it will not. Craig will update the Board after the meeting next week.

**New Business**

FY10 Calendar. The Building calendar for the next fiscal year is set in February. The only unusual calendar item is the July 4<sup>th</sup> holiday. The City will observe the July 4<sup>th</sup> holiday on Friday, July 3. Craig proposed that the Library be open with holiday staffing from 10:00 am to 6:00 pm on Friday, July 3, 2009 and the Library be closed all day on Saturday, July 4. A motion to approve the FY10 Building calendar was made by Kenyon and seconded by McCray. The motion carried 5/0.

Library Board Policy #803: Bulletin Board. This is a regularly scheduled policy review. Kenyon asked about routinely limiting the physical size of a posting. Staff replied that at some times during the year there is space to accommodate larger items and regulars know that very large things will likely not

be posted. A motion to approve the policy as recommended by staff was made by New and seconded by Martin. The motion carried 5/0.

Library Board Policy #804: Public Pamphlet Display. This is a regularly scheduled policy review. No changes were suggested by staff. No action is needed by the Board.

Library Board Policy #805: Displays. This is a regularly scheduled policy review. Language was added to the version mailed limiting members on the Art Advisory Committee to two consecutive terms. A motion to approve the policy as amended by staff was made by Kenyon and seconded by McCray. The motion carried 5/0.

Library Board Policy #801: Circulation. This is an update to the Fines and Fees and Holds section (801.2) of the Circulation policy (which is scheduled for regular review in 2010) to reflect new formats in the library collection. A motion to approve the update to the Fines/Fees/Holds sections of the Circulation policy was made by New and seconded by McCray. The motion carried 5/0.

ICPL and UNESCO City of Literature. The City Manager has asked Craig to be part of the group working to establish a structure for the UNESCO City of Literature designation in the long term. She is also working with several other members of the group to create a Reading Project to create a one community, one book type of program. McCray said that she was disappointed that the other Cities of Literature, Edinburgh and Melbourne, are financially supported by their federal governments but that Iowa City will not receive any federal monies. Tying Iowa City's City of Literature status to an application as a "Great Place" may help Iowa City realize some state funding for the organization. Craig said that most Iowans don't know that Iowa City is a City of Literature and that educating our state is the first place to start. Dean said that he will inform the Humanities Iowa Board on which he now sits about this designation. Martin moved to support and encourage the Library Director and Library staff involvement in Iowa City as City of Literature as time permits. He stated that this is an opportunity that this community and the Library should not pass up. New seconded the motion. Board members voted 5/0 to affirm the Library's involvement in Iowa City's City of Literature efforts.

### **Staff Reports.**

Demonstration of CatalogPro. Black gave a demonstration of the new catalog that the public will access beginning Monday, March 2. It's called CatalogPro and it amalgamates many of the resources of the Library at one time when a user searches the catalog. Users will still be able to search the catalog in its current form, which is now referred to as Catalog Classic. Some features are still only available in Catalog Classic. To use ResearchPro resources away from the Library, one will need to have a library card and use a login and password. Systems will be able to track use of CatalogPro.

### **Departmental Reports.**

Children's Services. No discussion

Systems. No discussion.

Technical Services. No discussion.

Development Office. The Project Lincoln Log team sponsored by the Board of Directors won first prize at the event. It was a replica of the 100 Acre Wood, the fictional land inhabited by Winnie the Pooh and his friends. Maeve Clark sponsored a Library team that created the Mary Todd Lincoln Dream house, based on the 1962 Barbie Dream House. Greg Black, (Barb Black's husband) created a gingerbread house replica of Lincoln's boyhood home. Lincoln Loot has another couple of weeks to go before the receptacles from around town are collected and counted. So far, 13 teams are registered

for Iowa City Spells which is Saturday, March 7. Ben Kieffer and Joan Kjaer will be word announcers at this year's event. Bill Nusser will be the Master of Ceremonies again.

February Reader Report. This month's Gazette column was written by Katherine Habley highlighting the Newbery Medal and Caldecott Medal winners for 2009.

Open Meetings Reminder from State Library. Craig included a memo from The State of Iowa Citizen's Aide/Ombudsman reminding Library Board Presidents and Library Board Directors about their responsibilities and requirements under the Iowa Open Meetings Law. Craig stated that we are in compliance.

**Readings.**

No discussion.

**President's Report.**

None.

**Announcements from Members.**

Martin reported on the State Library Commission meeting held last month. Two items of interest are that the 6.3% reduction in the State Library's budget will take the budget back to where it was in 2002 and that there has been a dramatic increase in usage in cities with new libraries like Coralville and Independence.

**Committee Reports.**

None.

**Communications.**

None.

**Disbursements.**

The Visa expenditures for January 2009 were reviewed. A motion to approve the disbursements for January 2009 was made by New and seconded by Martin. The motion carried 5/0.

**Set Agenda Order for March Meeting.**

Policy 700: Community Relations

Policy 701: Public Relations

Appoint Committee to Evaluate Director

Recruitment of Trustees

**Adjournment.**

A motion to adjourn the meeting was made by McCray and seconded by Kenyon. The motion carried 5/0. Dean declared the meeting adjourned at 6:28 pm.

Respectfully submitted,  
Elyse Miller

**Board or Commission: ICPL Board of Trustees**  
**ATTENDANCE RECORD**  
**CALENDAR YEAR 2009**

Name	Term Exp	Meeting Date											
		1/22	2/26	3/26	4/23	5/28	6/25	7/23	8/27	9/24	10/22	11/19	12/17
Michael Cohen	7/01/13	X	O/E	O/E									
Thomas Dean	7/01/09	X	X	X									
John Kenyon	7/01/13	X	X	X									
Bill Korf	7/01/09	X	O	X									
Tom Martin	6/30/11	X	X	X									
Linzee McCray	7/01/09	X	X	X									
Mary New	7/01/13	X	X	X									
Meredith Rich-Chappell	6/30/11	X	O/E	X									
Leon Spies	6/30/11	X	O/E	O/E									

KEY:  
X = Present  
O = Absent  
O/E = Absent/Excused  
NM = No meeting  
Res = Resigned